

**Niagara Infant Mental Health Meeting
Family and Children's Services Niagara
10:00 a.m. – 12:00 p.m.**

Date: April 27, 2015

Present: Sandy Toth, Tracy Belcastro, Rochelle Plett, Helen Lake, Kim Cole, Debbie Bent, Amanda Hicks, Gina Spratt, Jenn Parr, Heather Henry, Julie McNamara, Helene Randall, Michelle Walker, Stacey Potter, Marie Jones, Chaya Kulkarni, Adeena Persaad,

Regrets: Angela Hayes, Kelly Catherwood, Jennifer Smith, Laura Rasmussen, Lorrey Ariel, Linda Morrice

Item	Discussion	Action
2. Review of Previous Minutes		
	Dr. Cairney	Lena to make changes
Families already involved with service will be eliminated	Families already involved with service will be eliminated.	Change: Families already involved with service will not be included.
3. Agenda		
Additions	FACS involvement	
	Received a supporting letter from the Niagara Region Chief of Police in regards to this initiative.	Tracy shared the letter with everyone at the table.
4. New Business		
ASQ	Going well, more difficult for larger programs. Process in building into routine. After doing first couple, staff were more comfortable, they had a better understanding on what to expect.	
	Region is waiting for the go ahead from legal to use the consent. Hoping to get results soon. Lawyer has additional questions.	Helen and Amanda to set up a meeting with the lawyer to alleviate some of his concerns. Chaya was asked if she would be available to set up a conference call with Stirling to which she agreed.
ACW	Just starting. Thought they needed ID first.	
Pathstones	Pathstones is starting now.	They are planning a kickoff at school and build hype around it.
Strive	Feedback has been good. Haven't really met with any resistance. Staff have expressed how it has been helping to build relationships with families. Staff have not indicated that they are intimidated, however were nervous at first. Information sharing is a little easier. Staff also put in plan for a child that mom thought child could use additional support.	No concerning score – parents may still want additional help. Word of mouth is a very good promotional piece.

Consent Forms	No opposition to consent forms.	
	Worker ID number has not been assigned yet. Can go forward with screen, keep it very organized. Need to set up collection system.	Keeping it so that staff cannot be identified for worker, family and child.
ASQ Screen	Question was asked on what to put under “who assisted?”	When identifying who assisted with screen – put their id number instead of names.
Posters	Letter and larger – larger are \$81.50 each Foam board - \$42.50 each Smaller - \$31 each	Tracy to send these specs to Chaya who will contact her print shop and see if there is any difference.
	\$250 given from Niagara Falls Fire Fighters Association. Individual posters - pay for ourselves, then larger posters to be paid for with the donated money with everyone’s logo at the bottom.	Will wait to see what Chaya’s contact will charge. We will see if there is a cost savings before moving forward.
Data Collection	Currently getting spreadsheets set up and starting to input data when it arrives.	Adeena to send reminder email to remind of process.
Research Advisory Committee	Dr. Cairney indicated interest in Research Advisory Committee.	Chaya to email him copying Sandy, and provide overview, indicating what she needs from him.
Review of Critical Path	On target for the most part. Delayed by 10 days. Once data starts getting input it will pick up quickly. Technical support date to be set.	Tuesday June 9, 2015. Location to be determined – either FACS or Pathways Academy.
	Two sessions will be offered to Pilot Project staff, afternoon session 1:00-4:00 or evening session 6:30-7:30. Come with ASQs having difficulty with. Will help build a Developmental Support Plan, we can go through it step by step.	1 p.m. - 4 p.m., 4:30 – 7:30 p.m. Will send email prior to session. Indicate what staff will be attending.
Community Event	After initial kickoff, discussed doing another event in 6 months to keep it fresh. Is there value in this?	Important to keep this energy in place. Will be nice to share successes.
	November 19 th – Awards of Excellence – announce event for November 20 th .	Update event to take place November 20 th .
	Small planning committee requested.	Heather, Kim, Marie, Amanda/ Helen/Laura, Lorrey Ariel/Sandy will chair.
FACS Involvement	Heather let the group know, that they haven’t had the opportunity to roll out the pilot project yet due to change in management. Request was made to let FACS know when working with their families.	Heather Henry would be the contact for this. One point of contact will have better consistency.
	Changes in management, leadership change in nursery school. Will start as a group when it clears up	Any FACS questions, contact Heather and she will give you the proper connection.
ECCDC	Happy to support and coordinate. Infant mental health page on the website, links, Parent Direct Niagara, infant health resources for parents.	
5. Next Meeting	May 25, 2015, June 9 – agencies to get back numbers of those attending. June 22, 2015 – FACS Niagara 10:00 a.m.	