

# Niagara Infant Mental Health Pilot Project Advisory Committee



## Terms of Reference

Niagara Infant Mental Health Pilot Advisory Committee is the planning body for piloting the ASQ:SE and ASQ:3 and the developmental support plan providing recommendations and linkages to the early learning and child care community in Niagara.

## Purpose

To pilot the use of the ASQ:3 and ASQ:SE and the developmental support plan with early learning and child care programs across Niagara to determine effectiveness and value.

- A Child's World (ACW)
- Niagara Children's Centre
- YMCA
- Niagara Indigenous Children's Planning Council

## Roles of the Advisory Committee

- Provide advisement for the direction of the pilot program and support sites as needed.
- Should the pilot be successful, help mobilize the use of the tools across Niagara.
- Participate in communicating the pilot outcomes to the larger early learning and child care community.
- Supporting the pilot sites with the development of goals and strategies.
- Continue as a supportive network beyond the pilot to offer a collaborative approach to supporting families in need
- Building capacity and expertise for supporting mental health issues.

## Decision Making

In most cases, decisions are made by consensus of the committee; however, when no consensus can be reached a formal vote will take place with quorum determining the outcome.

## Accountability

Attendance at meetings and providing ongoing advisement for the duration of the project.

## Confidentiality

Members have an ethical responsibility to maintain confidentiality should conversations regarding specific families and/or programs be discussed.

## Committee Partners

- Strive Niagara
- Niagara Region Children's Services
- Early Childhood Community Development Centre (ECCDC)
- Toronto SickKids Hospital
- Niagara Child Care Sector Executive Committee
- Niagara Region Public Health
- Rosalind Blauer Centre for Child Care
- Pathstone Mental Health
- District School Board of Niagara (DSBN)
- Niagara Catholic District School Board (NCDSB)
- Hanna House
- Niagara's Francophone Children's Planning Council
- Family and Children's Services (FACS)
- Pathways Academy

## Meetings and Timelines

- The pilot project will run for a period of one year – September 2014 to September 2015.
- Meetings will occur every month during the course of the pilot and/or as needed. Minutes will be recorded and circulated.

## Chairperson

The Chairperson will be selected at the first committee meeting. The chairperson will be responsible for development of the agenda, calling the meetings to order, adding agenda items, maintaining the focus of the meeting to the agenda items ensuring that all discussion items end with a decision, action or defined outcome, defining items as requested and adjourning the meetings. The chairperson serves for the term of the pilot project.